

Study risk management form: alpine 3 day

Description: Three day trip staying at the 7th Day Adventist Village near Jindabyne. Day one travel from Wagga to Yarrangobilly Caves for study, lunch and possible swim in thermal pool then travel to Jindabyne for tea and accommodation. Day two travel to Thredbo, take chairlift then walk to Mt. Kosciuszko (13 km return). Return to Jindabyne township about 4.00 pm for shopping then back to accommodation. Day three travel to Charlottes Pass for short walk (200 m) then to NPWS Education Centre to do management role play. Return to Jindabyne for lunch then depart for Wagga.

Task/Activity	Hazard	Risk Assess.	Elimination or Control Measure
Travel by bus	illness on bus trip; accident	1	REEC staff have current Senior First Aid qualifications. Asthma/diabetes students have medication on bus with them, not in luggage area. Student list to be carried on bus
Walking to Kosciusko	Separation from group; sprains, bites. Chairlift ride Snow fights	4	Teacher at front and back of group with communication system. Three stops to do fieldwork and count students. Teacher/student ratio < 1:15 Stay on track. Students wear enclosed footwear such as joggers. Students obey instructions by chairlift operator. Students advised not to throw snow.
Yarrangobilly Caves – swimming during lunch	Drowning	1	Swimming in thermal pool under supervision only, not in river.
Environment	Possible extreme cold Sun Polluted creeks	2 5 4	Students must take warm clothing and waterproof top on walk to Kosci. Staff carry emergency thermal clothing. If weather judged too severe the activity may be modified. Students must take hat, sun screen and water bottle. Students advised not to drink from creeks
People	Allergic reactions (anaphylaxis), asthma, diabetes	1	Schools give prior advice to EEC staff of student and staff medical conditions. Staff carry medical kit with Ventolin/ spacer, glucose and mobile phone. Student and/or teachers carry personal medication (EpiPen) Accommodation notified of students with anaphylaxis.

Risk Assessment Matrix	How likely is it to be serious				Note: risk management for the excursion is the responsibility of the school and teachers from the schools involved. This form is just for the activities and site.
	Very likely	likely	Unlikely	Very unlikely	
Death or permanent disability	1	1	2	3	
Long term illness or serious injury	1	2	3	4	
Medical attention and several days off	2	3	4	5	
First aid needed	3	4	5	6	

Welfare Information Return

Riverina Environmental Education Centre

Please notify the centre of any students (**first name only**) with the following welfare concerns. This information will be used to assist us with the safe management of students whilst at the centre. (**This information will be kept confidential and the form destroyed after the visit**):

- Students who have asthma, allergies, diabetes or other medical conditions.
- Students with physical disabilities such as broken limbs or use wheelchairs.
- Students with behaviour concerns.

School	Date of Visit	Study	
		Alpine	
Student Name	Welfare Concern		

Teacher: _____ Signature: _____

Principal: _____ Signature: _____

Information for Accommodation

Number of Boys	
Number of Girls	
Funny Diets	

Please fax or post this form back to the centre as soon as possible. Don't hesitate to contact me if you have any queries.

Keith Collin
Principal **Telephone: 02 6932 9134 Fax: 02 6931 5084 PO Box 5336 Wagga Wagga 2650**